

News In Brief / Visits

• *New Appointments and Transfers*

1. *Mr. Nadeem Irshad Kayani has been appointed as General Manager ID.*
2. *Mr. Farooq Azeem Cheema has taken over as Charge of Consultant Planning.*
3. *Muhammad Haroon Naseer has been appointed as Manager Engineering.*
4. *Mr. Kashif Shams has been appointed as Manager Engineering.*
5. *Mr. Ghulzar Hussain has been appointed as Deputy Manager Institutional Development.*
6. *Mr. Manzoor Khosa has been appointed as Deputy Manager Institutional Development.*
7. *Ms. Zaib-un-Nisa has been appointed as Deputy Manager Engineering.*
8. *Ms. Nadia Munir has been appointed as Deputy Manager Planning.*
9. *Mr. Azeem Qadeer Hussain has been transferred from Finance & Administration Department to Institutional Development Department.*

• **PUBLICATIONS**

- *Operational Manual Maps have been updated by Planning Section (ID). It describes the procedure for the preparation and updation of various maps.*
- *ID Section of PMDFC has prepared PMS Manual It will be helpful in Implementing Performance Management System in TMA's.*
- *FMIS - User Manual was developed by Finance Department. It has been designed in Urdu for the convenience of TMA Staff working in FMIS.*
- *CTS - User Manual, developed in Urdu, distributed among the Year II TMA's during the Workshop, dated 12 March, 2009.*

“Review Workshop on Institutional Development / Capacity Building Activities Initiated under PMSIP in Year I TMA’s” on 15th Jan, 2009

A one day workshop titled; 'Review Workshop on Institutional Development / Capacity Building Activities initiated under PMSIP in Year I TMA's' was conducted by PMDFC on 15th January, 09. It was organized at Management and Professional Development Department (MPDD), Lahore. The workshop aimed to develop and agree on implementation strategy for year II TMA's for ID-interventions.



Workshop Participants

The participants were TMOs and TO (I&S), from Year I TMA's. The objective of the workshop was to discuss all the institutional development activities previously initiated by PMDFC. As, these initiatives are to be implemented very soon in year-II TMA's by PMDFC, it was thought pertinent to share the experiences gained in the previous exercise and to get feed-back of year-I TMA's towards PMDFC - implementation strategy. The second objective was to refresh the process of ID interventions necessitated due to transfer of a number of tehsil level officers.



Workshop Participants

After the formal opening by Mr. Sajid Siddique, Managing Director, PMDFC the workshop started with a comprehensive presentation by Mr. Ahsan Mahmood, Manager, Institutional Development on the Capacity Building Interventions by PMDFC. These interventions included Performance Management System (PMS), Complaint Tracking System (CTS), development of TMA's Website, IT trainings, provision of Hardware including Computers, printers, Engineering Equipments and Operation & Maintenance Framework for Municipal Service Delivery. In addition, Mr. Nauman Akhtar, Manager (Finance) explained the Financial Management information System (FMIS). The last presentation was given by Planning Consultant Mr. Talal Ahmad. He reviewed the Action Planning exercise which was followed by exchange of views with the participants about the specific intervention. The workshop proved to be very useful in sharing the experiences gained during Year I, and to reinforce the ID process in these TMA's.

“Orientation workshop on Institutional Development Initiatives under Punjab Municipal Services Improvement Project” 20th Jan, 2009

A one day, “Orientation Workshop on Institutional Development Initiatives under Punjab Municipal Service Improvement Project” was organized at Management and Professional Development Department (MPDD), Lahore on 20th January, 2009 for Tehsil Nazims & Tehsil Municipal Officers (TMOs) of year II partner Tehsil Municipal Administrations (TMAs). The workshop aimed at briefing the partner TMAs about institutional development initiatives to be initiated under PMSIP. Mr. Sajid Siddique, Managing Director, PMDFC welcomed the participants and highlighted the importance of ID interventions. Manager (Institutional Development), Mr. Shoaib Iftikhar explained the Institutional Development approach of PMSIP in detail. After this, Manager (Finance), Mr. Nauman Akhtar gave a detailed account of Financial Management Information System (FMIS), an important ID initiative of PMSIP. Lastly, Mr. Talal Ahmed Khan, the Planning Consultant briefed the participants about Action Planning in PMSIP Sub-Projects. The participants showed immense interest in the ID initiatives but also expressed their desire that infrastructure sub- projects should be expedited.



Participants of the Workshops



Participants of the Workshops

Training on “Orientation and Effective Usage of Financial Management Information System (FMIS)” 24th Feb, 2009

A two day training session was held at Management and Professional Development Department, Lahore on 24/02/2009 and 25/02/2009 regarding orientation and effective use of Financial Management Information System (FMIS). The purpose of this workshop was to provide hands on training to TMA officials and information necessary to operate the FMIS. In these training sessions participants were invited from Year-1 and Year-2 TMAs. These training sessions were facilitated by Mr. Nauman Akhtar, (Manager Finance) who was assisted by Mr. Imran Khan (Assistant Manager IT) and Mr. Mubasher Ahmad (IT Assistant). Mr. Asim Hafeez from Sydat Hyder Morshed was also present. During these sessions, it was observed that members of Year I TMAs in which FMIS was installed had shown great progress in understanding the system. It was also encouraging to see that participants expressed their views openly and gave their input for implementing the system in an effective manner. Officials from the Year-2 TMAs welcomed the implementation of FMIS in their TMAs.



Participants of the FMSWorkshops



Participants of the FMSWorkshops

PROCUREMENT OF WORKS

Sub projects awarded for execution during last quarter:

- Extension / Improvement of water Supply Scheme in Khudian (TMA Kasur) & Kot Radha Kishen (TMA Kasur).
- Widening & Improvement of Roads in Daska
Pre bid meetings were held in TMAs for the following Sub-projects:
- Extension / Improvement of water Supply Scheme in Khudian, Mustafabad, Kot Radha Kishen, Raja Jang (TMA Kasur) and TMA-Liaquatpur
- Widening & Improvement of roads in TMA - Daska.

Sub projects advertised for tendering:

- Extension / Improvement of water Supply Scheme in Mustafabad(TMA Kasur).
- Improvement of Solid Waste Management in Chiniot and Mailsi.

Environmental & Social concern

Mr. Ernesto (Task Manager, The World Bank) visited PMDFC for discussions about the environmental approvals of various sub-projects. Environmental & Social Impact Assessment (ESIA) Reports for following sub-projects falling in category E1 were discussed for approval by World Bank.

- Improvement of Solid Waste Management in Chiniot and Mailsi.
- Extension / Improvement of Sewerage Scheme in Sambrial and Ahmedpur Sial.

Environmental Protection Agency, Punjab, issued Environmental Approvals for the following Sub projects under PMSIP:

- Improvement of Roads in Lodhran and Ahmedpur Sial.

Following Environmental & Social Impact Assessment (ESIA) Reports have been submitted to EPA for Environmental approvals:

- Improvement of Solid Waste Management in Chiniot and Mailsi.
- Extension / Improvement of Sewerage Scheme in Sambrial and Ahmedpur Sial.
- Extension / Improvement of water Supply Scheme in TMA-Liaquatpur and Mailsi.
- Development of (Bahu & Chandni) Parks- (Shorkot).
- Rehabilitation / Improvement of water supply scheme in Chakwal

Public Hearings by EPA, Punjab, for PMSIP Sub-Projects was conducted for following sub projects:

- Extension / Improvement of water Supply Scheme in Khudian, Mustafabad, Kot Radha Kishen, Raja Jang (TMA Kasur)

Public Hearings by EPA, Punjab, have been scheduled for six sub-Projects in various TMAs shortly.



Director (EIA) EPA, Punjab (centre), Deputy Director (EIA) (left), Manager (PMDFC) (right) during Public hearing in CO unit Khudian-TMA Kasur.



Director (EIA) EPA, Punjab (centre), Manager (PMDFC) (right) during Public hearing in CO unit Mustafabad - TMA Kasur.



PMDFC & TMA staff during site visit in Liaquatpur

COMPLAINT TRACKING SYSTEM TRAINING - WORKSHOP 12TH MARCH, 2009

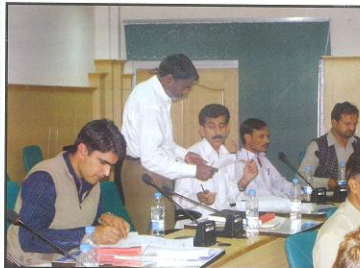
A one day, "Training Workshop on Implementation of Complaint Tracking System under Punjab Municipal Service Improvement Project" was organized at Management and Professional Development Department (MPDD), Lahore on 12th March, 2009 for Incharge Complaint Cell & the Officials who will record complaints of year II partner Tehsil Municipal Administrations (TMAs). The workshop aimed at providing hands on training regarding Standard Operating Procedures (SOPs) to implement Complaint Tracking System (CTS) in TMAs. Manager (Institutional Development), Mr. Shoaib Iftikhar organized this training.

The training was planned in two sessions:

Presentation

Group Work

After providing detailed orientation regarding SOPs to implement CTS in TMAs, Group Work was arranged for the participants to understand the implementation procedures. The participants provided PMDFC with, designed complaint registers, booklet (comprising of complete details regarding SOPs to implement the CTS in TMAs), Complaint Cell Board and Reporting Formats. The participants showed keen interest in implementing this ID initiative by PMDFC.



PMDFC staff briefing about CTS registers to Participants



Group Exercise of Participants how to fill CTS Register

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