

## News In Brief / Visits

### **Elections of Chairman and Directors:**

Extra Ordinary General Meeting was held on May 26, 2009 at MPDD.

Following members were elected:

1. Dr. Zafar Iqbal Qureshi - Chairman
2. Mr. Immad Iftikhar Malik
3. Ms. Isba Hassan
4. Mr. Parvez
5. Mr. Qamar-uz-Zaman

### **New Appointments:**

- M. Tahir Amin, Computer Operator - April 11, 2009
- M. Amir Iqbal, Computer Operator - June 27, 2009

### **Meeting with World Bank Procurement Consultant**

Mr. Arbab.A.Waheed (Procurement Consultant) visited PMDFC office on June 13, 2009 for post review of procurement activities (Works, Goods, Services).

### **Training/Workshop Attended**

Two Days Workshop on "Environmental Assessment by National Institute of Environmental Education & Research, Lahore" was attended by Manager (P&E) M. Ashfaq.

One day Short Course on Engineering Procurement & Contracts organized by Pakistan Engineering Council at UET Lahore, was attended by Manager (P&E) Mr. Nabeel Haider.

### **Environment & Social Concern**

Ms. Zia Afjalali (Sr. Social Development Specialist) visited on June 25, 2009 for social assessment of PMSIP sub-projects. During the one day discussion with G.M (P&E) she showed satisfaction with the coverage of social aspects for E&SIA reports to date and advised to monitor ongoing sub projects under PMSIP in different TMAs. She also advised to conduct trainings on social aspects for PMDFC staff & TMA staff involved in the upcoming sub projects.

### **Kevin Taylor visit to PMDFC**

The World Bank consultant, Mr. Kevin Taylor visited PMDFC, had meeting with Mr. Talal Ahmed Khan, Planning Consultant and Ms. Erum Ashfaq Manager Planning - PMDFC, in which planning exercise was discussed.

## **'One day Planning Refresher Workshop for Year-I Partner TMAs' on 9th April, 2009**

A one day workshop titled; Planning Refresher Workshop for Year-I partner TMAs' was conducted by PMDFC, on 9th April, 09. It was organized at Management & Professional Development Department (MPDD), Lahore. The workshop aimed to review the planning exercise, introduction to the map up-dation process and to give an overview of the next set of activities in the planning exercise.

The participants were TO(P)s from Year I TMAs. Mr. Nadeem Irshad Kayani, General Manager (ID) welcomed the participants. Ms. Erum Ashfaq, Manager Planning and Mr. Talal Ahmed Khan, Planning Consultant, gave detailed presentations on the planning process for the infrastructure services in these TMAs. Moreover, base maps, services maps and planning reports were distributed among TMA officials for update.

## **"One Day Workshop on O&M of Water Supply Systems" 28th April, 2009**

One Day Workshop was conducted on O&M of Water Supply Systems for TMO, TO(I&S) and sub-engineers at MPDD on April 28th, 09. Staff from TMA Bhalwal, Chiniot, Fateh Jang, Sambrial, Sara-i- Alamgir, P.D.Khan, Lodhran, Kasur and T.T.Singh participated in the workshop. Topics discussed during the training workshop were; Importance & Role of Operation & Maintenance, Billing & Recovery System of User Charges, Operation and Maintenance of Bulk Water Meters and Establishment & Operation of Stores. A comprehensive presentation was given by Mr. Iftikhar Rasool, GM Engineering - PMDFC.

## **"Workshop on O&M of Water Supply Systems" 21st May, 2009**

One Day Workshop on O&M of Water Supply System was conducted at Punjab Local Government Academy (PLGA), Lala Musa on May 21st, 09 for second line staff, from TMA Chiniot, Attock, Sambrial, Jhelum and Ahmad Pur Sial. Areas discussed during the training workshop were maintenance & repair of water sources & reservoirs, pumping machinery, motors and motor control units. Resource person for the workshop was Ch.

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f r o m t h e T M A s .



Participants of the Workshops - (Lala Musa Academy)

## Refresher Planning Exercise Conducted in Year-I TMAs

Refresher planning exercise was undertaken in seven (7) Year- I TMAs. Purpose of the exercise was updation of municipal database, updation of GIS based maps and assessment of planning office at TMAs.

TMA	TMA OFFICIALS HELPFUL IN THE PLANNING EXERCISE	MAPPING COORDINATOR
Daska	Shaukat Majoka-(TMO), M. Rauf - TO(I&S), Aftab Bajwa (Sanitary Inspector) and M. Shakil (Building Inspector)	M. Shakil (Building Inspector)
Sambrial	Ch. Anayat (TMO), Adnan Rafiq (TO-P), Habib-Ullah (Light Inspector) and Rana Sarfraz (Sanitary Inspector)	Adnan Rafique (TO-P)
Chiniot	M. Rauf (TO-F), Zafar Iqbal (Sub-Engineer) and M. Bashir (Sub-Engineer)	Zafar Iqbal (Sub-Engineer)
Shorkot	Hamid Raza (TMO), M. Abdullah (Sub-Engineer) and M. Saleem (Draftsman)	M. Saleem (Draftsman)
Ahmad Pur Sial	Akbar Bhatti TO (I&S), Nabi Baksh TO(F), Imran Niazi (CO), M. Aslam (Tracer), Syed Liaqat Ali (Tube Well Operator), M. Anwar Gill (Plumber)	M. Aslam (Tracer)
Toba Tek Singh	Asif Qureshi (TMO), M. Aslam TO (P), Mulazim Hussain TO (I&S), Tariq Mushtaq (ATO) (I&S), Tariq Alvi (Sanitary Inspector), Khurshid Ahmad Shakir (Draftsman), M. Waris (Clerk, TO(I&S))	Khurshid Ahmad Shakir (Draftsman)
Kasur	Sh. M. Anwar (TMO), Irfan Khawaja TO (I&S), M. Shafiq (Sub-Engineer), Irfan Kazmi TO (P), Tahir Zia (Building Inspector)	Tahir Zia (Building Inspector)

## On going PIP Activities by Year I TMA Staff

1. Mr. Naeem Ahmad Chief Officer Mailsi is regularly updating and reporting data under PMS. The complaint cell in-charge Mr. Sher khan has been running complaint cell successfully using complaint tracking software developed by PMDFC.
2. Mr. Imtiaz Ahmed complaint cell in-charge of TMA Attock was provided with hands-on trainings to operate complaint tracking software and he is successfully running the complaint cell.
3. Mr. Jehangir Ahmed, water supply in-charge of TMA Fateh Jang, has been regularly maintaining and reporting PMS data. He has also shown his interest in displaying the average hours of water supplied to households. Mr. Younas TO (P) provided constant support and guidance in adoption of ID activities initiated by PMDFC.
4. Mr. Tanvir Rata, Computer Operator TMA Bhalwal, has been playing a key role in data collection, compilation and reporting to PMDFC for different ID activities like PMS, FMS etc in addition to maintaining TMA website.
5. Mr. Nasar Iqbal, water supply in-charge / sanitary inspector has been playing a key role in data collection and reporting under PMS.
6. Malik Faiz Buksh, TMO Duniyapur has become true development practitioner. He has shown great interest in adoption of different ID activities initiated by PMDFC.
7. Mr. Mehmood Hassan Shah, complaint cell in-charge / sanitary inspector TMA Shorkot has contributed immensely in establishing complaint cell. He is also regularly reporting PMS data.



## PROCUREMENT OF WORKS

### Sub-projects awarded for execution during last quarter:

- Extension / Improvement of water supply scheme in Mustafabad, Raja Jang (TMA Kasur).
- Widening & Improvement of roads in Daska.
- Improvement of solid waste management, Mailsi (Civil Works).

### Pre-bid meetings held in TMAs for the following sub-projects:

- Extension / Improvement of water supply scheme in TMA-Liaqatpur.
- Improvement of solid waste management, Chiniot, Mailsi (Goods).

### Sub-projects advertised for tendering:

- Improvement of solid waste management in Chiniot, Mailsi (Goods).

### Environmental & Social Impact Assessment (ESIA) Reports for following sub projects falling in category E1 were cleared by World Bank:

- Improvement of solid waste management in Chiniot, Mailsi.
- Extension / Improvement of sewerage scheme in Sambrial, Ahmed Pur Sial.

### Environmental Protection Agency, Punjab issued Environmental Approvals for the following Sub-projects under PMSIP:

- Extension / Improvement of water supply system, Mustafabad, Khudian, Raja Jang and Kot Radha Kishen (TMA Kasur).
- Extension / Improvement of water supply scheme, Mailsi, Liaqatpur, Chakwal.
- Development of Bahu & Chandni Parks, Shorkot.
- Extension/Improvement of sewerage scheme, Ahmedpur Sial, Sambrial.
- Improvement of solid waste management system, Mailsi and Chiniot.

### Public Hearings by EPA, Punjab for PMSIP Sub-projects were conducted for the following:

- Extension / Improvement of water supply scheme, Mailsi, Liaqatpur and Chakwal.
- Development of park, Chakwal and Shorkot.
- Extension/Improvement of sewerage scheme, Ahmedpur Sial, and Sambrial.
- Improvement of solid waste management system, Mailsi, and Chiniot.
- Improvement of streets, Duniyapur.

### Visit of Mr. Hassan Saqib (World Bank)

Mr. Hassan Saqib (World Bank) visited PMDFC for review of work related to Mid Term Review (MTR). During this visit he reviewed the books of account of PMDFC and also reconciled IUFR (Interim Un-audited Financial Report).

### Visit of Mr. Mihali Kopanyi (World Bank)

Mr. Mihali Kopanyi visited PMDFC for review of work in connection with Mid Term Review (MTR). A visit was arranged to TMA Chakwal for review of progress in implementation of Financial Management System (FMS). Mr. Mihali appreciated the efforts and work done by TMA Chakwal and PMDFC for running the system effectively.



(Left to Right) TMO, Chakwal - Malik Kashif Imran Arwan, Tehsil Naib Nazim, Chakwal - Malik Hayat Assistant Director EPA - Mr. Shahzad Javid



(Left to Right) Deputy Director EPA - Muhammad Tabir, Tehsil Nazim Duniyapur - Peer Muhammad Iqbal Shah Manager Procurement - Muhammad Ashfaq, PMDFC

## On going PIP Activities by Year II TMA Staff

Mr. Shoaib Iftikhar (Manager ID) & Mr. Manzoor Khosa (Deputy Manager ID) visited all Phase-II PMSIP partner TMAs from April to mid June 09 to monitor the implementation of following ID interventions.:

- Performance Management System (PMS)
- Complaint Tracking System (CTS)
- Trainings
- TMA Websites

The visits aimed at briefing the Teshil Nazims & TMOs/TOs about the importance of the interventions and providing hands on training to the concerned staff regarding implementation of these ID interventions as summarized below:

### Performance Management System

Performance measurement indicators for municipal service delivery (water supply, solid waste disposal / sanitation, street lights, roads & parks) were explained to all concerned. Customized data collection / reporting formats were developed and concerned TMA staff under the supervision of TO (I&S) & CO (HQ) were provided hands on training regarding collection / compilation of data.

### Complaint Tracking System

TMO was requested to adopt following PMDFC designed Standard Operating Procedures in order to enhance the effectiveness of complaint cell already established in TMAs under section 188 of PLGO 2001:

- Allocate separate office / desk
- Place PMDFCs designed complaint register at the cell.
- Provide a telephone line / extension at complaint cell.
- Install a sign board.
- Appoint an official to record the complaints.
- Nominate an in-charge for the Complaint Cell.

In-charge complaint cell & officials were provided hands on training regarding complaints registration/ resolution process.

### Computer Trainings

Trainee nomination and training institutes were finalized to impart basic computer training to TMA staff. Moreover, PMDFC designed training format, was also discussed with TMO, nominees and the training institutes.

### TMA Website

The importance of this ID intervention was explained to Tehsil Nazim, TMO and all TOs. A check list prepared to collect requisite information, was discussed with TMO in detail.

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